



General Meeting held at PKR, 14 September 2017

Meeting opened at: 7pm and commenced with Webmasters report (see below)

Chair: Jamie Williams

Apologies: Pete, Doc (part meeting)

Attendance: see attached list

Correspondence in:

1. N/a

Correspondence out:

1. N/a

[Review of previous minutes:](#)

Agreed: Jamie

Seconded: Dave

Reports:

Presidents Report (Pres) – Jamie Williams

- Diamond Detail presentation cancelled due to illness – defer to a later meeting.
- Kevin Aussie Muscle Car unable to present at meeting (possibly in February 2018) – run will pass through Canberra 29-30-31 October 2017. Looking for car club presidents/cars for send off from Canberra on 31 October. Shane Jacobson arriving 31 October potentially club member to pick up in GT. President to circulate further details to members.
- President raised that a number of action items remained outstanding and requested that committee members review their items and seek to action them as a priority.

Vice Presidents Report (VP) – Roger PfiEFFor

- Noted that he followed up Revells outstanding sponsorship payment again this week
- Showed new sponsor plates for Diamond Detail and ACT Bollards Direct to members

### Secretary's Report – Dermot Walsh

- N/a

### Treasurer's Report – Ben Eveille

- See Attachment A - June to August 2017 Finance Report.
- 2017 members thermal mugs distributed to members.
- Noted that we still had significant stock of 2016 water bottles, which could be used for raffles or sold at events for \$10

### Webmaster Report – Doc Baldwin

- Noted that website is up to date - have received denial of service attacks, which required website to be shutdown and restored from back up.
- Committee (excluding president and vice president) met on Tuesday night for presentation on the [our car club](#) database, which the club is implementing. The database provides a range of functions including: members database including automated member number allocation, email and SMS service, subscription renewals, committee membership, club registration and meeting minutes and action and stock control.
- Only minimal member details held in the system – no home address
- In terms of back ups: Doc runs monthly CSV reports (and other reports) and the database is also backed up hourly in the cloud.
- Doc & Tony are system administrators
- Members were also briefed on the new email (members use) and SMS service (committee use only). The new emails are:
  - [fgtcoc-members@ourcarclub.com.au](mailto:fgtcoc-members@ourcarclub.com.au) - goes to ALL members, associate and committee, and
  - [fgtcoc-committee@ourcarclub.com.au](mailto:fgtcoc-committee@ourcarclub.com.au) - only goes to the committee.
- It was raised that the website doesn't have any photos from 2017 events – President to provide photos to Webmaster for uploading on website. **[Action]**
- Webmaster to provide drop box information to members to facilitate transfer of photos for website. **[Action]**
- Doc thanked members and exited the building.

### Events Managers Report – David Chapman & Tony Bevacqua

- Excellent run to Wakefield Park for Historic Car Races with Torana and Mustang Club – approximately 20 cars. Exhibition lap of track was great experience. Propose to include this run again in April 2018.
- Super Heroes Classic Car Run for Camp Quality, approximately 100 cars and \$30k raised through the event.
- 15 October – Capital All Ford Day – members need to pre-register (\$15). Chapman floor covering will be doing promotion at the event.
- 22 October – Canberra to Crookwell Charity Cruise. Expecting big turnout. Dave will tow trailer with Ranger (Andy to drive). Meet at Dickson College car park – Treasurer to contact College re logistics **[Action]**.
- Tony briefed Committee on raffles and prizes for All Ford Day and Crookwell Run - see Attachment B. Tickets \$2 each or 3 for \$5. Profits to be retained by club for All Ford Day raffle and Crookwell raffle profits donated to charity.

- Dave noted unofficial club run on 4 November for Yass Classic (sponsored by Chapman Floor Coverings) - he will email members with information.

Registrar - Mick Walsh

- Noted Michael (Orange XB ute) was now on club registration

General Business:

- N/a

**The President thanked members and closed the meeting at 8:25pm**

[Open action items](#)

Action item	Status
<u>Secretary</u> to contact Mr Allen, Editor Unique Cars to discuss free services for Club and provide briefing at next meeting	<b>Complete.</b> Email sent 28 September 2017 – response pending.
<u>Webmaster</u> to provide members list to Committee and follow up allocation of new member numbers	<b>Complete.</b> Treasurer and Webmaster checked member's register and confirmed it was up to date (except for Ivan – see below).
<u>Secretary</u> to email Webmaster to update email list to include new members (Jason Wilcomes and Ivan Novokovic)	<b>Complete.</b> Members register updated and President provided Jason's application form to Treasurer.
<u>Secretary</u> to advise Australia Post of change in Committee	<b>In-progress.</b> Secretary drafting letter.
<u>Vice President</u> to follow up balance of sponsorship with Revells	<b>In-progress.</b> Followed up in week commencing 17 September 2017.
<u>Event Manager</u> (Dave) to follow up Diamond Detailing half year silver sponsorship (\$200)	<b>Open.</b> Event manager to follow up noting reduced amount of \$100.
<u>Vice President</u> to action proposal to do monthly profiles/spotlights on club sponsors on the Club Facebook account	<b>In-progress.</b>
Two raffles to be run this year at the Capital All Ford Day and Crookwell Charity Run. Prizes will include club merchandise and approaching sponsors and other clubs to donate prizes – all profits will be donated to charity. <u>Event Manager</u> (Tony) to take the lead on coordinating the raffles.	<b>In-progress.</b> Update provided at meeting.
<u>President</u> to remeasure trailer, order new cover and follow up trailer corners with the Registrar	<b>Open.</b>
Members agreed to a 6-month sponsorship (to 31 December 2017 for \$200) for Bollards Direct ACT– <u>President</u> to progress.	<b>Open.</b> President to follow up, noting reduced sponsorship of \$100.
<u>President</u> to report back at next meeting on Famous Insurance products	<b>Open.</b>

Action item	Status
Kevin - Aussie Muscle Car Run - <u>President</u> to arrange presentation at next meeting	<b>In-progress.</b> President provided update at meeting, further advice to follow.
Dave raised option for Diamond Detail to provide presentation at next meeting – members agreed – Dave ( <u>Event Manager 1.5</u> ) to coordinate	<b>In-progress.</b> Diamond Detail scheduled to present at meeting but had to cancel due to illness.

[New action items:](#)

Action item	Status
<u>Webmaster</u> to provide club drop box information to members to facilitate transfer of photos for website.	
<u>President</u> to provide 2017 event photos to Webmaster for uploading on website.	
<u>President</u> to arrange key rings for members #79, #80 and #81.	
<u>Treasurer</u> to contact Dickson College regarding using car park as meeting point for Crookwell Run.	

**Attachment A: Treasurer's Report June – August 2017**

<b>Open Balance</b>		<b>\$5,157.03</b>
Meeting exp pizza etc	\$79.70	
Trailer rego	\$197.80	
Promo cups for members	\$442.75	
<b>Total expenses</b>	<b>\$720.25</b>	
Merchandise sales	\$50.00	
Membership	\$100.00	
Sponsorships	0	
<b>Total income</b>	<b>\$150.00</b>	
<b>Closing Balance</b>		<b>\$4,586.78</b>

**Attachment B: Raffle Prize Details**

Raffles.

ALL FORD DAY 15th Oct.

1st. - \$220

CANVAS PRINT - STAMP IMPRESSIONS,  
CLUB-GT SHIRT + ~~CAP~~ + STUBBY HOLDER

2nd - \$135

FRAMED, SIGNED PHOTO - WINTER BOTTOM  
CLUB - GT SHIRT + STUBBY HOLDER (2013 - BATHURST Win.)

3rd \$50

~~GT CAP~~, STUBBY HOLDERS, KEY RING + BOTTLES

CANBORRA 2 Crookwell

22nd Oct.

1st - \$125

FRAMED, SIGNED PHOTO - ALLAN MOFFAT  
STUBBY HOLDER, KEY RING 1973 BATHURST Win.

2nd - \$75

COOLER BAG + KEY RING.  
STUBBY HOLDER

3rd - \$30

GT CAP + KEY RING.