



Minutes of Committee Meeting at PKR, 7pm, 7 September 2017

Chair: Jamie Williams
Apologies: Roger Pfeiffer, Vice President
Attendance: Jamie Williams, President
Dermot Walsh, Secretary
Ben Eveille, Treasurer
David Chapman & Tony Bevacqua, Event Managers
Doc Baldwin, Webmaster
Mick Walsh, Registrar

Correspondence in: n/a

Correspondence out: n/a

[Review of previous minutes:](#)

Agreed: Ben

Seconded: Mick

Reports

1. Presidents Report – Jamie Williams

- The president opened the meeting at 7:05pm and thanked the committee for attending.
- He noted that he attended a Repco event as representative for the club last week.
- He reminded the committee that he would be participating in the Camp Quality Classic Car Cruise this weekend and encouraged others to participate.
- The President then lead the discussion of current action items – see below for status updates.
- Committee resolved that given the timing of the part year silver sponsorships for Diamond Detailing and ACT Bollards Direct, they would be reduced from \$200 to \$100.

2. Vice Presidents Report – Roger Pfeiffer

N/a – MIA

3. Secretary's Report – Dermot Walsh

N/a

4. Treasurer's Report – Ben Eveille

- August 2017 report table and included below

5. Events Managers Report – David Chapman & Tony Bevacqua

Tony provided an update on proposed approach and prizes for raffles at All Ford Day and Crookwell Run. Committee confirmed profits from All Ford Day raffle to be retained by Club and Crookwell raffle profits to be donated to Rotary. To be further discussed at General Meeting on 14/9/17

6. Web Master Report – Doc Baldwin

The Committee discussed current issues with emails. Webmaster suggested the Committee consider purchasing an email/SMS service, with approximate cost of \$150 per annum. Committee supported this proposal, Webmaster to investigate further.

Committee members to be reminded at General Meeting on 14/9/17 of their responsibility to ensure that their current email is provided to Webmaster and updated as required.

7. Registrar - Mick Walsh

The Registrar discussed an approach by a member to access historic registration for a number of vehicles.

The Committee reaffirmed that historic registration through the club was only available:

- (a) to members vehicles that meet membership requirements, and
- (b) members are required to attend at least 2 meetings and 2 events per annum to continue to be eligible to historic registration through the club.

8. General Business

N/a

9. Close

The President thanked the Committee and closed the meeting at 9:05pm.

Action Items

Committee meeting 2/2/17 – action item status

Action item	Status
<u>Secretary</u> to confirm with previous Secretary that Committee meeting on 20 April 2016 was the final meeting for 2016	Complete. Confirmed that April 2016 was the last meeting in 2016.
2016 sponsors to be followed up by <u>Vice President</u>	Close. See item 3 below.
<u>Secretary</u> to send reminders for all future general meetings	Complete.
Sponsor plates for 2016 to be issued - <u>Vice President</u> to finalise in next two weeks	Complete.
Committee endorsed purchase of trailer cover from BCF - <u>President</u> to purchase cover	Close. See action item below.
Trailer requires corner covers to protect new cover - <u>Registrar</u> to source	Close. See action item below.

General meetings –action items status

Action item	Status
<u>Secretary</u> to advise Australia Post of change in Committee	Closed. Committee agreed to close but noted requirement to follow up who currently has keys.
<u>Secretary</u> to contact Mr Allen, Editor Unique Cars to discuss free services for Club and provide briefing at next meeting	Open. To be completed prior to General Meeting on 14/9/17.
<u>Vice President</u> to follow up balance of sponsorship with Revells	Open. Secretary to email VP to remind him to follow up before General Meeting on 14/9/17
<u>Webmaster</u> to provide members list to Committee and follow up allocation of new member numbers	Closed. Treasurer and Webmaster checked member's register and confirmed it was up to date (except for Ivan – see below).

Action item	Status
<u>Event Manager</u> (Dave) to follow up Diamond Detailing half year silver sponsorship (\$200)	Open. <u>Event manager</u> to follow up prior to next meeting noting reduced amount of \$100.
<u>Vice President</u> to action proposal to do monthly profiles/spotlights on club sponsors on the Club Facebook account	Open. <u>Secretary</u> to email VP prior to General meeting on 14/9/17
Two raffles to be run this year at the Capital All Ford Day and Crookwell Charity Run. Prizes will include club merchandise and approaching sponsors and other clubs to donate prizes – all profits will be donated to charity. <u>Event Manager</u> (Tony) to take the lead on coordinating the raffles.	In-progress. <u>Event Manager</u> (Tony) briefed the Committee on the proposed approach and prizes for the raffles, which the Committee supported. Event Manager (Tony) to circulate All Ford Day registration form to members.
<u>President</u> to remeasure trailer, order new cover and follow up trailer corners with the Registrar	Open. <u>President</u> and <u>Registrar</u> to action prior to General Meeting on 14/9/17
Camp Quality reps offered to provide a presentation at a future club meeting. Members supported this idea – <u>President</u> to schedule for next meeting	Closed. Committee agreed to not proceed and close this item.
Members agreed to a 6-month sponsorship (to 31 December 2017 for \$200) for Bollards Direct ACT– <u>President</u> to progress.	Open. <u>President</u> to action before General Meeting on 14/9/17, noting reduced sponsorship of \$100.
<u>President</u> to report back at next meeting on Famous Insurance products	Open.
Kevin - Aussie Muscle Car Run - <u>President</u> to arrange presentation at next meeting	Open. <u>President</u> to follow up and advise Secretary before General Meeting on 14/9/17.
Judy (<u>Vice President</u> 's better half) would undertake more research on options for club coffee mugs for 2017-18 and report back at next meeting	Close. Treasurer provided Committee members with their 2017 coffee mugs.

Action item	Status
Big Boys Toys – club to participate Sunday 27/8 - <u>President</u> to circulate details	Complete.
<u>Vice President</u> to email Webmaster regarding updated member list	Complete.
<u>Secretary</u> to email Webmaster to update email list to include new members (Jason Wilcomes and Ivan Novokovic)	In-progress. Ivan’s details in member register <u>President</u> to locate Jason’s application form and provide to Webmaster
Dave raised option for Diamond Detail to provide presentation at next meeting – members agreed – Dave (<u>Event Manager 1.5</u>) to coordinate	Open. <u>Event Manager</u> to follow up and advise Secretary prior to General Meeting on 14/9/17



CLUB OF CANBERRA

Treasurer's Report June – August 2017

Open Balance		\$5,157.03
Meeting exp pizza etc	\$79.70	
Trailer rego	\$197.80	
Promo cups fro members	\$442.75	
Total expenses	\$720.25	
Merchandise sales	\$50.00	
Membership	\$100.00	
Sponsorships	0	
Total income	\$150.00	
Closing Balance		\$4,586.78